agency review

Helping individuals and families move out of crisis, establish stability and maintain self-sufficiency.

Because we are Tempe.















City of Tempe Human Services Funding Volunteer Information for FY 2015/16





agency review LEARN MORE

MISSION STATEMENT

Connecting those in need with those who care. Tempe Community Council does this by; convening community, conducting research, determining priorities, implementing effective programs and exemplifying prudent stewardship of resources.

HISTORY

For nearly 30 years, Tempe Community Council (TCC) has managed and administered the allocation of human service dollars by the City of Tempe to local nonprofit human service organizations. Resources are allocated to the organizations through a volunteer, citizen-based review process called "Agency Review." Final funding decisions are made by the Tempe City Council.

RESOURCES

Agency Review funds come from the City of Tempe General Revenue Fund, Federal Community Development Block Grants and voluntary water utility customer donations through Tempe's Help to Others. Total funds allocated are over \$600,000 to approximately 35 Valley-wide agencies serving Tempe clients. For a detailed list of agencies which are funded through this process please refer to our website at:

www.tempecommunitycouncil.org/nonprofit-partners/

HELP US SUPPORT OUR MISSION

TCC is seeking volunteers interested in participating in this review process. Agency Review is a rewarding and valuable experience which provides an unique perspective on the needs of our community. The average time commitment includes three to four days between November and March, in addition to individual proposal reading time.

<u>APPLICANT AGENCY REQUIREMENTS</u>

Eligible human service organizations must have 501(c)(3) status and deliver human services (TCC defines "human services" as programs/services for clients who are economically disadvantaged or become economically challenged through unexpected life circumstances) to clients and residents in Tempe.

CONTACT

If you are interested in participating in this volunteer experience and live or work in Tempe, please contact TCC Community Impact Manager, Caterina Mena, at caterina_mena@tempe.gov or visit our website at: www.tempecommunitycouncil.org



agency review FY 2015/16 IMPORTANT DATES

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VOLUNTEER TRAINING DATES - LANDINGS CREDIT UNION

NEW Volunteers

Thurs Jan 29 8:00-9:00 am Landings Credit Union,

2800 S. Mill, Tempe, 85282

RETURNING Volunteers

Thurs Jan 29 5:00-6:00 pm Landings Credit Union,

2800 S. Mill. Tempe, 85282

AR VOLUNTEER QUESTIONS DUE

Thursday Feb 19 Before Noon Online in e-Cimpact

AGENCY INTERVIEW DATES (VOLUNTEERS TO BE PRESENT ONE HALF-DAY (specific days & times TBD in December)

Mon March 2 Pick One Half Day Hatton Hall

through

Fri March 20 Pick One Half Day Hatton Hall

(week of spring break off - March 9-13)

ENHANCEMENT COMMITTEE MEMBER INTERVIEW DAY

Fri March 20 Full Day Hatton Hall

FINAL MEETING

Wed March 25 9:00 am Hatton Hall

AR VOLUNTEER RECOMMENDATIONS TO TCC BOARD

Wed Apr 1 7:30 am Hatton Hall

RECOMMENDATIONS TO TEMPE CITY COUNCIL

Thurs Apr 16 (tent) 6:00-7:00 pm Council Chambers

FY 2015/16 AGENCY REVIEW (AR) PROCESS for CITY of TEMPE HUMAN SERVICE & CDBG PUBLIC SERVICE FUNDING

TIMEFRAME / DATE & TIME	TASK	WHO	SPECIFIC
Monday, December 15	COT Human Services RFP Release on e-Cimpact	TCC	Mena
Thursday, January 22, 2015	Human Service Proposals Due in e-Cimpact by Noon to TCC	Agencies	Mena
Thursday, January 29 8:00 AM – <u>NEW</u> Volunteers Thursday, January 29 5:00 PM – <u>RETURNING</u> Volunteers	Volunteer Training & Orientation, 1 hour. Landings Credit Union. Trainings will prepare volunteers for the online application system. Training on "How to Read a Form 990." Proposals will be assigned to Volunteers the next day.	TCC/Volunteers	Mena
Thursday, February 12	Last Day for Volunteer Training & Orientation "Make-Ups" (by appointment only)	TCC/Volunteers	Mena
Thursday, February 19 <u>BY NOON</u>	Interview questions due in e-Cimpact by Noon	Agency Rev. Comm.	AR Comm.
Monday, March 2-6 AND Monday, March 16-20 (exact dates to be determined)	Agency Interviews. Determine significant questions and answers. Each Committee member will serve 1 half-day to interview agencies during this week.	Agency Review Committee/Agencies / TCC	Mena
Wednesday, March 25 9:00 AM until consensus (Lunch 11:30 - 12:30)	Final Meeting. Committee meets and determines its recommendations by reviewing composite evaluations.	Agency Review Committee/TCC	AR Comm.
Week of April 13 (tentative)	City of Tempe Budget Review begins. Departments make individual presentations to Council.	тсс	Hanley, Mena
Thursday, June 25 (tentative)	City of Tempe Final Budget Approval	Tempe City Council	Tempe City Council
July 1	Agencies are officially notified of City allocations	TCC	Mena

Thank you for your support of human services in our community.

Because we are Tempe.

FOR MORE INFORMATION

Katherine Hanley Executive Director

Caterina Mena Community Impact Manager

34 East 7th Street, Tempe, AZ 85281 www.tempecommunitycouncil.org tccinformation@tempe.gov 480.858.2300







