

FY 2021/22 Agency Review Process

VOLUNTEER TIMELINE



DATE	TIME	TASK
Mon, November 16, 2020		COT Human Services Funding Application Open in ZoomGrants
Mon, December 21, 2020	Before 4:00 PM	COT Human Service Funding Applications Due in ZoomGrants
Wed, January 6, 2021	9:30 – 10:30 AM	TCC Board AR Review Training
Mon, January 11, 2021	9:00 – 11:00 AM NEW Volunteers 11:00 AM – 12:15 PM Financial Live Training	Programmatic Volunteer Orientation & Training: Contact Kim_Vannimwegen@Tempe.gov for more information. Trainings will prepare volunteers for the online application system. Training on “How to Read a Form 990.” Locations/ZOOM for these trainings TBA
Tue, January 12, 2021	9:00 – 10:30 AM RETURNING Volunteers 10:45 – 11:00 AM Financial Live Training	Programmatic Volunteer Orientation & Training: Contact Kim_Vannimwegen@Tempe.gov for more information. Trainings will prepare volunteers for the online application system. Training on “How to Read a Form 990.” Locations/ZOOM for these trainings TBA
Wed, January 13, 2021	ZOOM Training 5:30 – 7:00 PM	Join Zoom Meeting (Make-up and Questions) https://us02web.zoom.us/j/84548244297?pwd=YkNjOEcveHlvVjg4YTF0ZDlMR2U0dz09 Meeting ID: 845 4824 4297 Password: 227838
Wed, February 3, 2021	BEFORE NOON	Volunteer Interview questions and scoring due in ZoomGrants before Noon
Mon, March 1 - Fri, March 5, 2021 AND Mon, March 15 - Fri, March 19, 2021 (exact dates to be determined)	TBD	Agency Interviews Hatton Hall, 34 E. 7th Street, Tempe Determine significant questions and answers. Each committee member will serve a minimum of one half-day to interview agencies during this week.
Thu, April 1, 2021	9:00 AM until Consensus	Final Review & Recommendations Meeting – Location TBD Agency Review Committee meets and determines final recommendations by reviewing composite evaluations. Breakfast provided.
Wed, April 7, 2021	7:30 AM	Review and accept recommendations at TCC Board Meeting
Week of April 15, 2021 (tentative)		City of Tempe Budget Review begins. City Departments make presentations to Council.
Thu, April 22, 2021 (tentative)	4:00 PM	AR Recommendations presented to City Council
Thu, June 24, 2021 (tentative)	6:00 PM	City of Tempe Final Budget Approval
Thu, July 1, 2021		Agencies are officially notified of City allocations
February-June (exact dates to be determined)		Annual Agency Site Visits Each year 10-15 agencies are visited by AR volunteers (optional)