Agency Review
Pre-Application Training

HUMAN SERVICES FUNDING 2021-22
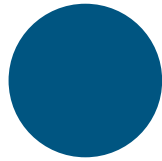
Agenda

- Welcome & Introductions

- Timeline

- Agency Review Overview

- Funding Forecast

- ZoomGrants Training

Timeline

City of Tempe Human Service Funding
FY 2020/21 AGENCY REVIEW TIMELINE

| DATE	TIME	TASK
Fri, November 6, 2020	3:00–5:00 PM	**Pre-Application Grant & Technical Training** **ZOOM** Organizations interested in applying for funds should attend the required orientation. If you have a scheduling conflict contact us. Contact: kim_vannimwegen@tempe.gov for a ZOOM invitation or more information.
Mon, November 16, 2020	9:00 AM	**COT Human Services Application Open in ZoomGrants**
Mon, December 21, 2020	Before 4:00 PM Arizona Time	**COT Human Services Proposals Due in ZoomGrants**
Mon, March 1 – Fri, March 5, 2021 AND Mon, March 15 – Fri, March 19, 2021 (agency specific dates TBD)	TBA	**Agency Interviews** Tempe Community Council – Hatton Hall, 34 E. 7th Street, Tempe or by ZOOM virtual meeting
Thu, April 1, 2021	9:00 AM–3:00 PM	Consensus Meeting (Community Impact Volunteers Only)
Wed, April 7, 2021	TBA	Review recommendations at TCC Board Meeting
Week of April 15 (tentative)		City of Tempe Budget Review begins. Departments make individual presentations to Council.
Thu, April 22, 2021 (tentative)		Recommendations presented to City Council
Thu, June 24, 2021 (tentative)		City of Tempe final budget approval
July 1, 2021		Agencies officially notified of City allocations

Why Agency Review?

Connecting those in need to those that care

Council-initiated community-driven process since 1985

Agencies providing high quality services
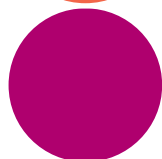
Citizens recommend funding, engage in human service solutions and give back through interest, time and generous donations

Tempe City Council Strategic Priority 3.10
Ensure that agencies who receive human service grants from the City, achieve their performance goals related to homeless, youth, domestic violence, working poor, seniors, and individuals with disabilities.

Quality of Life

TEMPE Community Council

Minimum Agency Requirements

✓ **501(c)3 Status**
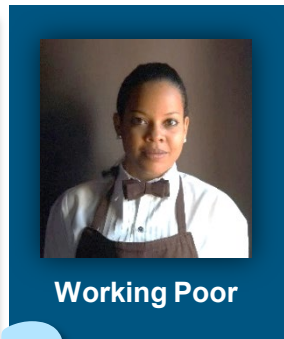
✓ **Human Services Focused**

✓ **Serve Tempe Residents**

Target Populations

2020 Human Services Survey
PRIORITIES RESULTS

Homeless

1

Working Poor

2

Youth

3

Sexual and Domestic Abuse

4

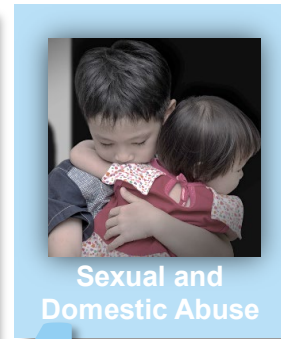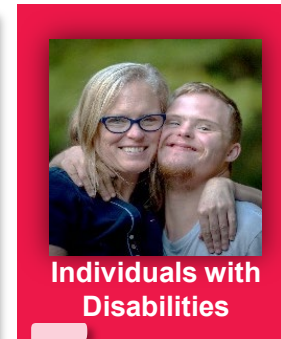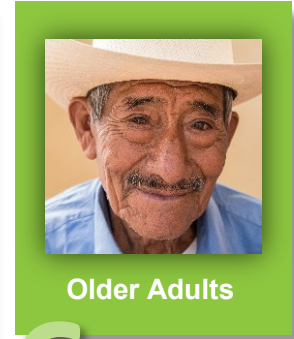**Individuals with Disabilities**

5

Older Adults
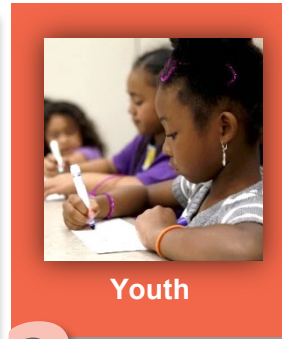
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Agency Review

Volunteer Info
- Live/Work in Tempe
- Attend Orientation/Training
- Confidentiality/Conflict of Interest Contract

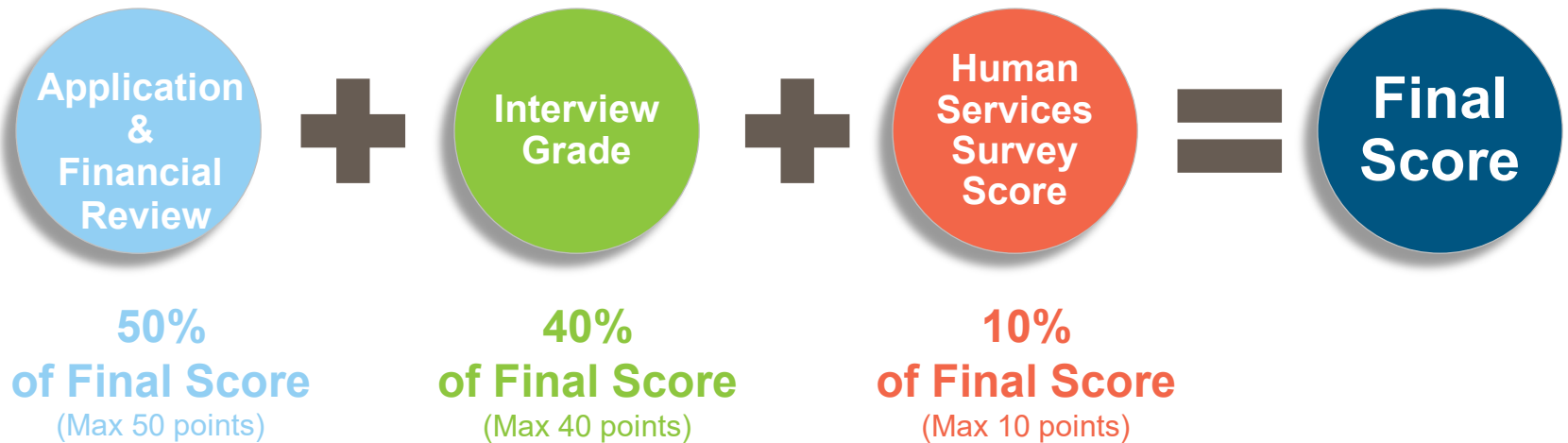**Read/Score/Interview**

Initial Recommendations
- Written Proposal
- Interview
- Composite Community Input

Scoring Criteria

Application & Financial Review + **Interview Grade** + **Human Services Survey Score** = **Final Score**

50%
of Final Score
(Max 50 points)

40%
of Final Score
(Max 40 points)

10%
of Final Score
(Max 10 points)

Homeless
Working Poor
Children and Youth
Sexual and Domestic Violence
Individuals with Disabilities
Older Adults

Evaluation Criteria - Sample

	Proposal Evaluation Objectives	Poor	Fair	Average	Good	Excellent
1	Addresses a significant human services need.	1	2	3	4	5
2	Agency demonstrates competency to effectively work with other agencies/partners to deliver human services in Tempe.	1	2	3	4	5
3	The proposal makes a clear and compelling case and demonstrates that the program works within the existing network of human service needs and providers.	1	2	3	4	5
4	The proposal's outcomes are clearly stated and measurable.	1	2	3	4	5
5	The organization leverages other resources (e.g. financial, human) to improve service delivery.	1	2	3	4	5
6	The proposed program is offered in an accessible location for Tempe clients.	1	2	3	4	5
7	The proposed program serves a significant number of Tempe clients respective to the needed service.	1	2	3	4	5
8	The amount requested is reasonable for the clients and impact projected.	1	2	3	4	5

TEMPE Community Council

Funding

City of Tempe General Funds
Together Tempe
Display Panel Revenue
Voluntary Water Utility Customer Donations

Approximately $1,000,000

ZoomGrants

How to Use Zoom Grants Video

https://youtu.be/4vKgUEcI6eA

Application

What's new in 2021

- New Questions
  - Does your agency develop and implement programs using an equity lens? If yes, how do you do that? (scored)
- Tempe ONLY (demographic questions)
- Seniors/Older Adults
- Families and Individuals Experiencing Homelessness data collection questions

Application

Compliance Documents

- Human Services Agency Review Policy and Procedures
- Board of Directors Roster
- 501c3
- 990
- Audit
- Management Letter/Auditor Recommendation
- Balance Sheet
- Financial Review Worksheet
- List of Assurances
- Certification Form
- Photo of Services

TEMPE
Community
Council

Technical Assistance

Clarify Application Requirements

Kim Van Nimwegen
kim_vannimwegen@tempe.gov
480.858.2303

ZoomGrants Navigation/Technical Issues

questions@zoomgrants.com
1.866.323.5404, Ext. 2

Application Deadline

December 21, 2020 by 4:00pm (Arizona Time)

ZoomGrants

Helpful Online Links

- Setting Up Your ZoomGrants Application Account and Creating Applications

- ZoomGrants Tech Tips for Applicants

- ZoomGrants Tech Tips for Grantwriters

- Application Owners, Collaborators, and Additional Contacts

- Gaining Account Access (What To Do If Applicant Contact is no longer with Organization

- Change or Reset Applicant Account Email Address or Password

Deadline: December 21, 2020

Zoomgrants Link to application

https://www.zoomgrants.com/zgf/Tempe_Community_Council/City_of_Tempe_Human_Services_Grant_2021-2022

Questions?

34 East 7ᵗʰ Street, Tempe, AZ 85281
480.858.2300
tempecommunitycouncil.org