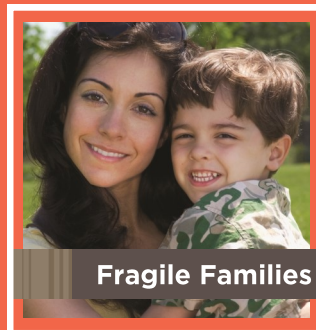


# agency review

Community helping individuals and families move out of crisis, establish stability and maintain self-sufficiency.

**Because we are Tempe.**



Human Services Funding  
FY 2022/23

**VOLUNTEER INFORMATION**



**TEMPE**  
Community  
Council

# agency review volunteer

LEARN MORE



## MISSION STATEMENT

*Connecting those in need with those who care.* Tempe Community Council (TCC) does this by convening community, conducting research, determining priorities, implementing effective programs and exemplifying prudent stewardship of resources.

## AGENCY REVIEW HISTORY

For over 36 years, Tempe Community Council has managed and administered the allocation of City of Tempe human service dollars to local nonprofit human service providers. Resources are allocated to the agencies through a volunteer, citizen-based review process called "Agency Review." Final funding decisions are made by the Tempe City Council.

## FUNDING RESOURCES

Agency Review funds come from the City of Tempe General Revenue Fund, voluntary water utility customer donations through the *Together Tempe* program, Diablo Stadium Display Panel revenue, donations from the business and faith communities, as well as from individual contributors. Funds allocated during fiscal year 2021/22 totaled over \$1.18 million to approximately 48 programs of 44 Valley-wide agencies serving Tempe clients. For a detailed list of agencies which are funded through this process please refer to our website at [tempecommunitycouncil.org/nonprofit-partners/](https://tempecommunitycouncil.org/nonprofit-partners/).

## APPLICANT AGENCY REQUIREMENTS

Eligible human service organizations must have 501(c)(3) status and deliver human services (TCC defines "human services" as programs/services for clients who are economically disadvantaged or become economically challenged through unexpected life circumstances) to clients and residents in Tempe. More info is available online at [tempecommunitycouncil.org/agency-review](https://tempecommunitycouncil.org/agency-review).

## HELP US SUPPORT OUR MISSION

TCC is seeking volunteers interested in participating with this important funding review process. Agency Review is a rewarding and valuable experience which provides a unique perspective on the needs of our community. The average time commitment includes three to four days between January and March, in addition to individual proposal reading time. The current Agency Review Volunteer Timeline is attached and available online.

## VOLUNTEER ELIGIBILITY

To be eligible you must live or work in Tempe, be 18 years of age or older, and do not have a conflict of interest with agencies (you are assigned to) seeking funding. There will be an opportunity to declare which applicants you may have a conflict with prior to being assigned agencies to review.

## SIGN UP TO VOLUNTEER

Those interested in attending training and volunteering for this year's process, please register at [tempecommunitycouncil.galaxydigital.com/](https://tempecommunitycouncil.galaxydigital.com/). Complete your "profile" page and "fan" the Community Impact program. Sign up for training "opportunities" as listed for "Agency Review."

## CONTACT

**If you have additional questions please** contact Kim Van Nimwegen, TCC Community Impact Manager, at [kim\\_vannimwegen@tempe.gov](mailto:kim_vannimwegen@tempe.gov) or 480.858.2303.

For more information visit us online at [tempecommunitycouncil.org](https://tempecommunitycouncil.org).

# FY 2022/23 Agency Review Process

## VOLUNTEER TIMELINE



DATE	TIME	TASK
Thu, November 11, 2021	8:00 AM	COT Human Services Funding Application Open in ZoomGrants
Fri, December 10, 2021	Before 4:00 PM	COT Human Service Funding Applications Due in ZoomGrants
Mon, January 10, 2022	9:00 AM-12:00 PM/Noon <b>NEW</b> Volunteers 12:30-2:00 PM Financial (optional)	<b>Programmatic Volunteer Orientation &amp; Training</b> Trainings will prepare volunteers for the online application system. Contact <a href="mailto:Kim_Vannimwegen@tempe.gov">Kim_Vannimwegen@tempe.gov</a> for more information.
Tue, January 11, 2022	9:00-11:00 AM <b>RETURNING</b> Volunteers 11:30 AM-1:00 PM Financial (optional)	<b>Programmatic Volunteer Orientation &amp; Training</b> Trainings will prepare volunteers for the online application system. Contact <a href="mailto:Kim_Vannimwegen@tempe.gov">Kim_Vannimwegen@tempe.gov</a> for more information.
Wed, January 12, 2022	5:30-7:30 PM	<b>Make-up Training and Questions</b> Join Zoom Meeting for anyone who missed the first two training sessions. Contact <a href="mailto:Kim_Vannimwegen@tempe.gov">Kim_Vannimwegen@tempe.gov</a> to RSVP. Join Zoom Meeting <a href="https://us02web.zoom.us/j/88077508213?pwd=UFRkeTVwQmQwb24rOEplVZVDNCdzBkUT09">https://us02web.zoom.us/j/88077508213?pwd=UFRkeTVwQmQwb24rOEplVZVDNCdzBkUT09</a>
Thu, January 20, 2022	Noon/12:00-1:00 PM	<b>Lunch and Learn - Overview of Human Services in Tempe</b> (Optional) Join Zoom Meeting
Thu, January 27, 2022	Noon/12:00-1:00 PM	<b>Lunch and Learn - Agency Programs and Services in Tempe</b> (Optional) Join Zoom Meeting
Thu, February 3, 2022	BEFORE NOON	<b>Volunteer Interview questions and scoring due In ZoomGrants before Noon</b>
Thu, February 3, 2022	Noon/12:00-1:00 PM	<b>Lunch and Learn - How Do We Pay for Human Services</b> (Optional) Join Zoom Meeting
Thu, February 10, 2022	Noon/12:00-1:00 PM	<b>Lunch and Learn - Policy and Advocacy</b> (Optional) Join Zoom Meeting
Tue, March 1 - Fri, March 4, 2022 AND Mon, March 13 - Fri, March 18, 2022 (exact dates to be determined)	TBD	<b>Agency Interviews</b> <b>Hatton Hall, 34 E. 7<sup>th</sup> Street, Tempe</b> Determine significant questions and answers. Each committee member will serve a minimum of one half-day to interview agencies during this week.
Wed, April 1, 2022	9:00 AM until Consensus	<b>Final Review &amp; Recommendations Meeting</b> <b>Location TBD</b> Agency Review Committee meets and determines final recommendations by reviewing composite evaluations. Breakfast provided.
Wed, April 6, 2022	7:30 AM	<b>Review and accept recommendations at TCC Board Meeting</b>
Week of April 14, 2022 (tentative)		City of Tempe Budget Review begins. City Departments make presentations to Council.
Thu, April 21, 2022 (tentative)	4:00 PM	<b>AR Recommendations presented to City Council</b>
Thu, June 23, 2022 (tentative)	6:00 PM	City of Tempe Final Budget Approval
Thu, July 1, 2022		Agencies are officially notified of City allocations
February-June (exact dates to be determined)		<b>Annual Agency Site Visits</b> Each year 10-15 agencies are visited by AR volunteers (optional)

## FOR MORE INFORMATION

Community Impact Manager  
kim\_vannimwegen@tempe.gov  
480.858.2303

[www.tempecommunitycouncil.org](http://www.tempecommunitycouncil.org)  
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Community  
—*caring for and about one another.*



**TEMPE**  
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