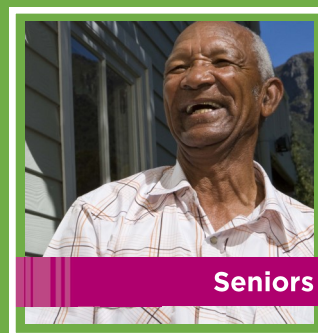
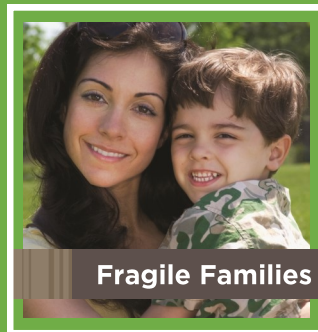
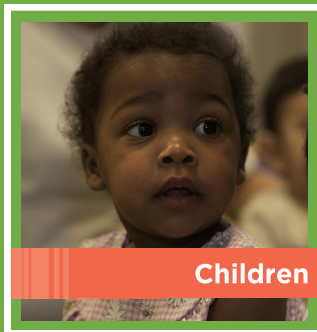


# agency review

Community helping individuals and families move out of crisis, establish stability and maintain self-sufficiency.

**Because we are Tempe.**



Human Services Funding  
FY 2023/24

**VOLUNTEER INFORMATION**



**TEMPE**  
Community  
Council

# agency review volunteer

LEARN MORE



## MISSION STATEMENT

*Connecting those in need with those who care.* Tempe Community Council (TCC) does this by convening community, conducting research, determining priorities, implementing effective programs and exemplifying prudent stewardship of resources.

## AGENCY REVIEW HISTORY

For over 37 years, Tempe Community Council has managed and administered the allocation of City of Tempe human service dollars to local nonprofit human service providers. Resources are allocated to the agencies through a volunteer, citizen-based review process called "Agency Review." Final funding decisions are made by the Tempe City Council.

## FUNDING RESOURCES

Agency Review funds come from the City of Tempe General Revenue Fund, voluntary water utility customer donations through the *Together Tempe* program, and direct *Together Tempe* donations from the business and faith communities, as well as individual contributors. Funds allocated during fiscal year 2022/23 totaled over \$1.3 million to approximately 52 programs of 43 Valley-wide agencies serving Tempe clients. For a detailed list of agencies which are funded through this process please refer to our website at [tempecommunitycouncil.org/nonprofit-partners/](https://tempecommunitycouncil.org/nonprofit-partners/).

## APPLICANT AGENCY REQUIREMENTS

Eligible human service organizations must have 501(c)(3) status and deliver human services (TCC defines "human services" as programs/services for clients who are economically disadvantaged or become economically challenged through unexpected life circumstances) to clients and residents in Tempe. More info is available online at [tempecommunitycouncil.org/agency-review](https://tempecommunitycouncil.org/agency-review).

## HELP US SUPPORT OUR MISSION

TCC is seeking volunteers interested in participating with this important funding review process. Agency Review is a rewarding and valuable experience which provides a unique perspective on the needs of our community. The average time commitment includes three to four days between January and March, in addition to individual proposal reading time. The current Agency Review Volunteer Timeline is attached and available online.

## VOLUNTEER ELIGIBILITY

To be eligible you must live or work in Tempe, be 18 years of age or older, and do not have a conflict of interest with agencies (you are assigned to) seeking funding. There will be an opportunity to declare which applicants you may have a conflict with prior to being assigned agencies to review.

## SIGN UP TO VOLUNTEER

Those interested in attending training and volunteering for this year's process, please register at [tempecommunitycouncil.galaxydigital.com/](https://tempecommunitycouncil.galaxydigital.com/). Complete your "profile" page and "fan" the Community Impact program. Sign up for training "opportunities" as listed for "Agency Review."

## CONTACT

**If you have additional questions please** contact Kim Van Nimwegen, TCC Community Impact Manager, at [kim\\_vannimwegen@tempe.gov](mailto:kim_vannimwegen@tempe.gov) or 480.858.2303.

For more information visit us online at [tempecommunitycouncil.org](https://tempecommunitycouncil.org).

# FY 2023/24 City of Tempe Human Service Funding

## AGENCY REVIEW TIMELINE



| DATE  | TIME   | TASK  |
|---|--|---|
| <b>Thu, November 10, 2022</b>   | <b>3:00-5:00 PM</b>                              | <b>Pre-Application Grant &amp; Technical Training for Agencies ZOOM</b><br>Organizations interested in applying for funds should attend the required orientation. If you have a scheduling conflict, see Community Impact Manager contact below.<br><a href="#">Register for Agency Training</a> - <a href="#">Training Zoom Link</a> |
| <b>Fri, November 11, 2022</b>   | <b>12:00 PM/Noon</b>                             | <b>COT Human Services Funding Application Opens in ZoomGrants</b>   |
| Wed, November 15, 2022  | 4:00-5:30 PM                                     | <b>Volunteer Information - Recruitment - For interested community members</b> (need only attend one session)<br><b>ZOOM*</b>  |
| Thu, December 1, 2022   | 12:00-1:00 PM                                    | <b>Volunteer Lunch &amp; Learn - Information Session ZOOM*</b>  |
| <b>Fri, December 9, 2022</b>  | <b>Before 4:00 PM - AZ Time</b>                  | <b>COT Human Service Application/Proposals Due in ZoomGrants</b>  |
| Tue, January 10, 2023   | 9:00-11:30 AM<br><b>RETURNING</b> Volunteers     | <b>Programmatic Volunteer Orientation &amp; Training ZOOM*</b><br>Training will prepare volunteers for the online application system.   |
| Wed, January 11, 2023   | 9:00-11:30 AM<br><b>NEW</b> Volunteers           | <b>Programmatic Volunteer Orientation &amp; Training ZOOM*</b><br>Training will prepare volunteers for the online application system.   |
| Wed, January 12, 2023   | 5:30-7:00 PM                                     | <b>Make-up Training and Questions ZOOM*</b><br>For any volunteer who missed the first two training sessions   |
| Tue, January 17, 2023   |  | <b>Applications Open for Scoring</b>  |
| Thu, January 19, 2022   | 12:00-1:00 PM                                    | <b>Lunch and Learn - #1</b> (Optional)<br><b>ZOOM*</b>  |
| Tue, January 31, 2023   | 12:00-1:00 PM                                    | <b>Lunch and Learn - #2</b> (Optional)<br><b>ZOOM*</b>  |
| Mon, February 6, 2023   | 12:00-1:00 PM                                    | <b>Lunch and Learn - #3</b> (Optional)<br><b>ZOOM*</b>  |
| Fri, February 10, 2023  | BEFORE NOON                                      | <b>Volunteer Interview questions and scoring due in ZoomGrants before Noon</b>  |
| Mon, February 27, 2023  | 5:30-7:00 PM                                     | <b>Volunteer Orientation for Interview Scoring/Agenda ZOOM*</b>   |
| <b>Mon, March 6 - Fri, March 10, 2023 AND Mon, March 20 - Fri, March 24, 2023</b><br>(agency-specific dates to be determined) | <b>TBD</b>                                       | <b>Agency Interviews ZOOM</b><br>Determine significant questions and answers. Each committee member will serve a minimum of one half-day to interview agencies.   |
| Mon, April 3, 2023  | 9:00 AM until Consensus<br>(anticipated 3:00 PM) | <b>Final Review &amp; Recommendations Meeting Location TBD</b><br>Agency Review Committee meets and determines final recommendations by reviewing composite evaluations. Community Impact volunteers only.  |
| April 2023 (TBD)  | 4:30 PM  | <b>Review and accept recommendations at TCC Board Meeting</b>   |
| Week of April 14, 2023 (tentative)  |  | City of Tempe Budget Review begins. City Departments make presentations to Council.   |
| Thu, May 23, 2023 (tentative)   | 4:00 PM  | <b>AR Recommendations presented to City Council</b>   |
| Thu, June 24, 2023 (tentative)  | 6:00 PM  | City of Tempe Final Budget Approval   |
| Fri, July 1, 2023   |  | Agencies are officially notified of City allocations  |
| July 2023-June 2024<br>(exact dates to be determined)   |  | <b>Annual Agency Site Visits</b><br>Each year 10-15 agencies are visited by AR volunteers (optional)  |

**MORE INFO:**

Kim Van Nimwegen, Community Impact Manager | 480.858.2303 | kim\_vannimwegen@tempe.gov

\*ZOOM - All volunteer opportunities held on Zoom - Register through [TCC online volunteer portal](#) and obtain Zoom meeting info.

Agency Important Dates

## FOR MORE INFORMATION

Community Impact Manager  
kim\_vannimwegen@tempe.gov  
480.858.2303

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Community  
*—caring for and about one another.*



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